

Proposed Schedule

9/30/2014



Month	C/CAG Actions		City Actions	
	Beacon Award	Annual Report	Beacon Award	Annual Report
Aug 2014	Intro to Beacon Award	Introduce idea to cities	Provide input	Provide input
Sept 2014	Provide sample resolution.	Provide template report.	Review sample resolution.	Provide input
Oct 2014	Register as Beacon Award Champion.	Begin data collection	Discuss opportunity internally. If needed, follow-up meetings with city stakeholders to review Beacon Program benefits	Confirm interest. Begin collecting data on CAP progress.
Nov 2014	Complete online application for each city		Confirm initial interest. Put Beacon Program participation on Council agenda.	Collect data on CAP progress.
Dec 2014			Council pass resolution to participate	
Jan 2015	Coordinate with PG&E and SSMC to collect data			Collect data on CAP progress.
Feb 2015		Help cities draft Earth Day report.		Draft Earth Day report
Mar 2015	Help cities put together Beacon Award application	Help cities finalize Earth Day report		Finalize Earth Day report
Apr 2015				Present Earth Day report
May 2015	Help cities submit Beacon Award application		Finalize Beacon Award application	